



Dear Residents

You are hereby invited to attend the Parish Council Meeting of The LPC PAPSFC, to be held at **7.30 pm on Monday 6th February 2012 at North Hall, Guildford Road, Loxwood, (Upstairs Meeting Room)** to consider and resolve upon the matters below HAVING FIRST CONVENED at **7.15 pm** to review Planning Application documents.

Members of the Public and Press are, as always, welcome to attend the meeting from **7.30 pm.**

Members of the public who wish to speak on specific Agenda items or ask any questions should advise the Chairman or Clerk BEFORE the start of the meeting and are reminded that they may address the Council only through the Chairman and only for two minutes on such matter but not otherwise interrupt proceedings.

Jenny Hartley

Clerk to the Council

Attendees: All PC Members, Members of CDC & WSCC, Public and Press.

Please read: All items marked * which have supporting papers to be read in advance of the meeting.
With regard to planning applications, the link to the CDC website is included on this agenda for initial viewing of plans.
District and County Cllrs are reminded to submit their reports in soft copy form as many days before an LPC meeting as are feasible to speed up our meetings.

Please bring: All relevant papers as detailed above and marked * in this agenda, including the Clerks report which will act as a supplementary paper to issues outstanding.

AGENDA

PART I - NON CONFIDENTIAL

Item	Detail	Lead	Indicative Timing
1	Meeting opened and welcome from the Chairman <i>Including North Hall Draw</i>	Cllr Thornton-Wood	1 min
2	Apologies for Absence <i>The Clerk will report all Apologies for Absence received prior to this meeting</i>	Clerk	1 min
3	Declaration of Members interests <i>All Members must openly state their Declaration of Interest at this point or not later than immediately before a topic in which they have an interest is discussed</i>	Cllr Thornton-Wood	2 mins
4	Adjournment 4.1 Questions from Members of the Public <i>Including a request from a resident for further Recreational Facilities in the village such as a skate park</i> 4.2 Report from Chichester District Council - Cllr Philippa Hardwick 4.3 Report from West Sussex County Council Cllr Chris Duncton	Public Cllr Hardwick Cllr Duncton	10 mins 3 mins 3 mins

5	<p>Approval of the Minutes from last PAPSFC meeting held on 7.11.11.* <i>(Clerks report to note action points and updates from these minutes)</i></p>	Cllr Thornton-Wood	2 mins
6	<p>Planning Matters</p> <p>6.1 New Applications: to consider all new Planning Applications published by noon on the date of the meeting by CDC including the following: LX/12/00011/DOM Lily Meadows Roundstreet Common Wisborough Green Billingshurst West Sussex RH14 0AL Conversion of existing garage and playroom storage to form ancillary guest bedroom, bath and games room accommodation.</p> <p>LX/12/00138/DOM Wayside Pond Close Loxwood Billingshurst RH14 0SH Replace existing outhouse and garage with single storey side extension.</p> <p>LX/12/00140/NMA Merry Hills Merry Hills Lane Loxwood Billingshurst West Sussex RH14 0RB Non material amendment to planning permission LX/10/05435/DOM. Remove fire escape and reinstate balcony to Bedroom 2.</p> <p>LX/12/00090/FUL The Loxwood Meadow Roundstreet Common Loxwood Billingshurst West Sussex RH14 0AL New vehicular access to Loxwood Meadow including formation of visibility splays.</p> <p>LX/ 12/0009/FUL The Loxwood Meadow Roundstreet Common Loxwood Billingshurst West Sussex RH14 0AL (Medieval Festival) <i>New vehicular access to Loxwood Meadow including formation of visibility splays.</i></p> <p>LX/12/00316/TPA The Bantams Vicarage Hill Loxwood Billingshurst West Sussex RH14 0RG Crown reduction (all round) by 30% and remove 1 no. damaged limb on 1 no. Oak tree (T2) subject to LX/78/00650/TPO.</p> <p>LX11/05487/ELD Mallards Farm Guildford Road Loxwood Billingshurst West Sussex RH14 0QW Retention of 3 no. static residential mobile homes/caravans with the retention of 3 no. buildings, one used for farm and domestic storage and the remaining two used for commercial purposes (Use Classes B1, Business and B8, Storage and Distribution), together with the related hard standings, access ways</p>	Cllr Thornton-Wood	15 mins

	<p>and existing boundary fencing.</p> <p>LX/11/04933/ELD Pound House Skiff Lane Loxwood Billingshurst West Sussex RH14 0AG Construction of a new staircase and enclosure at the rear of the property.</p> <p>Review of the Dunsfold Park appeal handling. <i>Resolve that the Clerk should make enquiries of the relevant planning Authority to determine if representations from Loxwood PC or residents might be useful.</i></p>	Cllr J Andrews	5 mins
	<p>6.2 Planning Decisions/Updates/Enforcement Decisions: LX/11/05226/PLD 6 Farm Close Loxwood Single storey side extension. PERMIT</p>	Cllr Thornton-Wood	1 min
	<p>6.3 Update from the Bridge Committee* Including to resolve for the Clerk to send a response on behalf of LPC to the email from Mrs. Schupke dated 25.1.12 titled: <i>Maintenance work on the Loxwood Pound by Wey & Arun Canal Trust</i></p>	Cllr J Andrews/Bridge Committee	5 mins
7	<p>Finance 7.1 Agree Current Payment Schedule 7.2 Any other financial matters <i>(Including the resolution for the Clerk to prepare and produce a Spring LPC newsletter for distribution to the village)</i> 7.3 LPC Notice Board* <i>Review quotes obtained by our Clerk; agree specification for and supplier of replacement board; request LPC clerk to progress implementation at the earliest possible date</i> 7.4 Request for Funding for Roof at North Hall* Resolve to transfer £30,000 to NHMC on receipt of confirmation of award of contract for the replacement roof and improved insulation. Attached letter from David Wellington refers 7.5 Resolve to support the request of the CLP Group to temporarily hold the funding from CDC of £500 in the LPC account until the CLP have full set up in place.</p>	<p>Clerk Clerk</p> <p>Clerk</p> <p>Cllr W Andrews</p> <p>Cllr Thornton-Wood</p>	<p>1 min 1 min</p> <p>5 mins</p> <p>5 mins</p> <p>3 mins</p>
8	Members Questions, Information and reports on Meetings Attended	Cllr Thornton-Wood	5 mins
9	<p>Dates to note:</p> <p>Next Parish Council Meeting: Monday 5th March 2012 - PAPFSC . <i>(Cllrs. are reminded to submit topics for an Agenda together with supporting papers at the earliest opportunity to the Clerk by preferred entry on the LPC Bulletin Board only – deadline for requests is Friday 24th February 2012).</i></p>	Cllr Thornton-Wood	1 min

Exclusion of the Press and Public

To resolve to exclude the press and public from the meeting during discussion of the following item in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960:

10	Resolve to additional hole filling repairs at Plaistow Road car park not to exceed additional £250 including a headroom of £70 for any further deterioration before repairs can be effected.	Cllr J Andrews	5 mins
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Additional Instructions:

Nil.