

LOXWOOD PARISH COUNCIL

An ordinary meeting of the Parish Council was held at 7:30pm on Monday 10th January 2011 in the Church Rooms of St John the Baptist, Loxwood.

MINUTES

Persons Present: Cllr Andrews, Cllr Dugdale, Cllr Taylor, Cllr Gibbons, Cllr Kersey, Cllr Bates and Cllr Loxton.

Clerk to the Council – Miss Jenny Hartley.

Members of the Public Present: Mr L Milsom (Loxwood Society) and 1 member of the public.

Apologies: Cllr Thomas, Cllr Lane and Cllr Duncton.

Agenda Item referring	Minute Detail	Actions
1. Appoint Chairman for period 10th January to 7th February 2011	Cllr Taylor agreed to be Chairman for this period	
2. Chairman's Welcome & Apologies for Absence	Apologies received from Cllr Thomas and Cllr Lane and Cllr Duncton.	
3. Adjournment: Questions from Members of the public	<p>7.34pm Mr Milsom – Loxwood Bridge/ Visitor Centre. Meeting with Sally Schupke, village members and WACT members regarding the visitor centre. Loxwood Society has sent a letter to WACT regarding what the village can expect to see. WACT are holding a small exhibition on 23rd January 2011 to explain. Loxwood Society offered help get members of the public to the exhibition, so they can have a clear picture of the expectations and also have a chance to update on other issues such as the parapets.. Lox Soc are concerned that the poster does not advertise adequately.</p> <p>Cllr Andrews updated on the WACT liaison people that will be put in place. Peter Hyem will be the Loxwood contact. Peter Hyem called this meeting, if anyone from WACT if required to come along from WACT.</p>	

Agenda Item referring	Minute Detail	Actions
	<p>Cllr Gibbons asked what the general feeling was 60%-70% were against the actual building, although they are in favour of some sort of visitor centre, however the consensus was why WACT were doing this when the parapets are unfinished.</p> <p>Member of the public – Personal letter written to WACT regarding their ambitions and in support. The Canal Trust if a fantastic enterprise of which Loxwood should be proud. Strong positivity is required or there is a possibility of a disservice to the village.</p> <p>Mr Milsom stated there is no war with WACT, the majority see it as a benefit to the village. However, WACT must get issues such as the parapets correct for the village.</p> <p>Cllr Bates declared he is a member of the WACT Trust.</p> <p>Mr Foulger stated the parapets are being changed, the design change is underway.</p>	
<p>4. To receive reports from 4.1 Chichester District Councillor 4.2 West Sussex County Councillor – Chris Duncton</p>	<p>No one present.</p>	
<p>5. Declaration of Interest from Members of the Council</p>	<p>Nil</p>	
<p>6. Approval of the minutes of 6.12.10</p>	<p>Propose AK Second ED</p>	
<p>7. Matters Arising from the minutes of 6.12.10</p>	<p>Parish Action Plan – for a later date.</p> <p>Sam Irving Update: John Saunders CDC meeting on 13th January 2011 at 1.30pm re: planning regarding affordable housing at the Church Rooms. Following this meeting, there will be an extraordinary meeting for the PC..</p> <p>Alfold Bars – Cllr Thomas has emailed the Chairman of Alfold Bars Jenny Masding to try and keep them on board and get their Council interested in this project for the HGV ban.</p> <p>Speed Watch – The Clerk updated that WSCC have no record of any identified sites from neither Highways nor the Police. Clerk has chased Tracey Webb at WSCC to chase this through.</p>	
<p>8. Updates:</p>		

Agenda Item referring	Minute Detail	Actions
<u>Loxwood Bridge</u>	Mr Milsom – Meeting of the Bridge Committee with WACT on 19 th Jan 2011. Last meeting before Christmas. Three cruises agreed for 2011. Whisky Cruise on 7 th May 2011, 18 th May 2011 Quiz night cruise and 10 th June 2011 BBQ Cruise. £7K5 raised from the ‘Buy a Brick’ Campaign.	
<u>North Hall</u>	Cllr Andrews report: Not much progress due to the recent bad weather – 4 weeks behind schedule, although the contractor is confident they will be back on track very soon. Sat 7 th May 2011 for the opening of North Hall – ceremony at 4pm. Plans for activities are being put together, plans for tea dance and also an evening of music. Offers of help are needed - please contact Peter Winney. Daytime events are free. Evening events will be tickets only – information on tickets to be available soon. Cllr Dugdale chased the copy of the contract from Chivertons – Cllr Andrews will chase the Parish Councils copy up.	
<u>Speed Watch</u>	See note under minutes from December 2010.	
<u>Bulk Supply of Oil for the Parish – Mr T Colling</u>	Mr Colling not present. Cllr Gibbons stated he had recently seen Mr Colling and he had done some work on this and there did appear to be some savings.	
9. Planning Applications		
LX/10/05302/FUL Wey and Arun Canal Trust. <i>Reconstruction of Southland Lock on the Wey and Arun Canal in its original 1813 position incorporating design measures to ensure protection of nearby badger sett.</i>	Mr Foulger – this is the second application for this due to protection of the Badger set. Cllr Andrews stated the same conditions must be applied– make sure these stay in place. Cllr Andrews also stated that access must not be via the bridleway next to the Onslow Arms. Mr Foulger stated there is an exclusion zone relating to the Badger zone, so works are not allowed close to the set at certain times. All members voted in favour of no objection to this application with the original conditions still applying. Proposed Cllr Andrews. Seconded Gibbons. Decision carried.	
LX/10/05548/DOM Rose Cottage Guildford Road Loxwood Billingshurst <i>Partial demolition and reconstruction of detached garage on new trench fill foundation.</i>	No objection to this application.	
<u>LX/10/01377 Loxwood Garage - Update</u>	Cllr Loxton, Cllr Taylor and Cllr Gibbons declared an interest. CDC – John Saunders has informed Cllr Gibbons that the application will be going to committee. John Saunders has suggested the PC can re-clarify our conditions we are would like to see in place for this application.	

Agenda Item referring	Minute Detail	Actions
	<p>Cllr Loxton gave Members a hand out regarding some suggested conditions for this application. There are some time proposals from the Environmental Officer – Cllr Loxton stated he had a conversation with the Environmental Officer as some of the suggested times were unusual for working hours.</p> <p>Discussions took place regarding the other suggested conditions for this application. John Saunders (CDC) is planning to set draft conditions and display on line in preparation for the committee meeting.</p> <p>Clerk to prepare a letter.</p> <p><i>We refer to our letter of PC XX and we would ask that the conditions set below are attached should permission be granted.</i></p> <p><i>All in favour.</i></p>	
<p>LX/ Sports Association</p>	<p>Cllr Gibbons – WSCC Highways (Matthew Bartle) has expressed concerns regarding this proposal. This is viewed as a low level proposal. WSCC do not want to put restriction on car parking outside the ground. A way forward may be asking away teams to car share (this seems to be the case according to the website). This weekend’s match had approx 39 vehicles all very well parked and no access problems.</p> <p>Cllr Andrews stated she could gain access to the recycling bins even when there had been a recent match taking place.</p> <p>Cllr Gibbons has had no response from her email to Mr Hunter (Loxwood Sports Association) trying to arrange a meeting to discuss.</p> <p>CDC (Sarah Crease) has stated there no feasibility for the Section 106 money.</p> <p>Cllr Andrews stated that she was unhappy the letter on the CDC website dated 20th December 2011 does not reflect what she thought the Parish Council had taken a decision on. Cllr Andrews thought they were no request needed for section 106 money.</p> <p>Cllr Gibbons asked if as a Parish Council want to get maintenance for the football club car park – Cllr Gibbons thought there was a clear instruction for her to meet with Barry Hunter to build a relationship and also try for section 106 money for the car park.</p> <p>Cllr Taylor stated that a meeting with Barry Hunter is necessary regarding what the future plans are for the LSA, as our discussions regarding help funding the car park surface are a future thought.</p> <p>History shows the majority of matches have around 40 vehicles from the records.</p> <p>Cllr Loxton stated the history surrounding this application, has in the past caused problems as there hasn’t been transparency at all times.</p> <p><u>Action Plan for Cllr Gibbons:</u></p> <ol style="list-style-type: none"> 1. Progress with a meeting with Barry Hunter to see what his future plan for the football 	

Agenda Item referring	Minute Detail	Actions
	<p>club is – continue to explain that the PC are wanting to work with him.</p> <ol style="list-style-type: none"> 2. Cllr Gibbons should progress with the possibility of future funding towards the upkeep of the car park and that the PC would like to be informed. 3. Copy Margaret Edwards at the Sports Association or call to explain the PC want to make contact with Barry Hunter. 4. Cllr Gibbons to update the PC at the next meeting. 	
10. Financial and Administration Report	Agree Cheque for £220 to be signed after the meeting when signatories are present for Mothers & Toddlers. Printer issues meant there was not full financial report printed this evening. All in favour	
<i>10.1 Weekly Planning Emails</i>	Clerk will forward a copy if the weekly list to Loxwood Society.	
11. Members Questions, Information and Meetings attended	<p>3 copies of New Councillor Guides to be ordered.</p> <p>CPRE training session – Clerk to investigate.</p> <p>Ask local Parishes if they are interested in joining.</p> <p>Clerk to send the Planning notes from the Annual Parish Forum. 17.11.10</p>	<p>CPRE training session – Clerk to investigate.</p> <p>Ask local Parishes if they are interested in joining.</p> <p>Clerk to send the Planning notes from the Annual Parish Forum. 17.11.10</p>
12. Items for discussion since preparation of the Agenda	Nil	
13. Items for the next Agenda	<p>Training update. Affordable Housing/Parish Action Plan. Cllr Andrews informed members that an Action Plan would bring members of the village together as it did last time. Action Plan for the agenda next month.</p> <p>Cllr Gibbons informed members that CDC have offered to do an Affordable Housing Survey on our behalf.</p> <p>Alfold Bars Speed Limit – uncertainty as to whether this is agreed. Clerk to check with Surrey CC and Clerk at Alfold Bars.</p>	Alfold Bars Speed Limit – uncertainty as to whether this is agreed. Clerk to check with Surrey CC and Clerk at Alfold Bars.
14. Dates of Future Meetings	<p>Parish Council meeting Monday 7th February 2011 at 7.30pm</p> <p>CLC meeting - 18th January 2011. Meeting at Petworth Primary School.</p>	

	Apologies from Cllr Bates and Cllr Gibbons.	
15. Meeting Close	Meeting closed 9.25pm	

Signed: _____ Date: _____