

Minutes 7th April 2008

LOXWOOD PARISH COUNCIL

An ordinary meeting of Loxwood Parish Council was held at 7:30pm on Monday 7th April 2008 in St John the Baptist Church Room, Loxwood.

Present: Parish Councillors: Alison Sanderson (Chairman), David Townsend (vice-Chairman), Elizabeth Dugdale, Mirus Kuszel, Sacha Pawley, Priscilla Phillips, Scott Taylor, Charlie Whitmarsh.
County Councillor Chris Duncton.
3 members of the public.

Temporary minute taker appointed: Scott Taylor.

44/08 APOLOGIES FOR ABSENCE

District Councillor Brian Hooton, Parish Councillor Howard Thomas.

ADJOURNMENT:

- QUESTIONS FROM MEMBERS OF THE PUBLIC

Councillor Duncton asked if Members had heard anything regarding the permanent closure of Drungewick Lane, as he had been approached by a concerned resident. Members and not heard anything about the matter.

A query was raised re the finish date for the canal works. Len Milsom had been told that WACT was now working towards the end of September, as a deadline.

Len Milsom pointed out that Dunsfold Park was not on the short-list for becoming one of the Government's new Eco Towns.

The Chairman thanked the speakers for their input and reconvened the meeting.

45/08 DECLARATIONS OF INTEREST FROM MEMBERS OF THE COUNCIL

There were no declarations of interest.

46/08 APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Priscilla Phillips asked that minute 35/08 (i) be amended so that it showed that she was not following up the resurfacing at Nicholsfield, but that she would follow-up the matter of the 'cherry trees at Nicholsfield'. The minutes were amended. It was proposed by Priscilla Phillips and seconded by Elizabeth Dugdale and agreed that the minutes were a correct record of the ordinary Parish Council Meeting held on the 3rd March 2008. The Chairman then signed the minutes.

47/08 MATTERS ARISING FROM THE MINUTES

(i) **Land at Nicholsfield:** No further information.

(ii) **Land at Station Road:** Still awaiting a response from the Solicitor.

(iii) **New Notice board:** Elizabeth Dugdale reported that she had spoken to a Mark Jennings at WSSC and that he thought that they might be able to provide some design work. She would also speak to Clintons to see if they would be willing to produce a notice board.

(iv) **Playground** – work now completed, in accordance with ROSPa recommendations.

(v) **North Hall** – Priscilla Phillips reported that the village questionnaire was now in and being analysed. 5 people had offered to join the committee.

A site visit to Fernhurst Village Hall had taken place to assess their approach.

A Film Club would hopefully soon be in place, and other activities would take place pending obtaining funding.

(vi) **Parish Clerk** – The Chairman informed the Members that Peter was now at home resting. He would not be able to drive for at least 6 months, the implications of which would have to be dealt with in the future.

(vii) **Affordable Homes** – still awaiting a useful response from CDC.

(viii) **Private Town Planning Consultant** – Meeting scheduled for 11:00am Friday 11th April at Parish Council Office. It was decided that this initial meeting would only include members of the PC, but that committee may be established at a later date, to include a member of the Loxwood Society. Scott Taylor, Alison Sanderson and Elizabeth Dugdale agreed to attend. Other Members would check their diaries and notify Scott Taylor.

48/08 PLANNING MATTERS

New applications for comment: Members considered the new planning applications affecting the Parish and after discussion made the following comments to the planning authority.

LX/08/00957/LBC Elm Cottage Guildford Road

Amendment to Listed Building consent LX/04/02149/LBC. Additional dormer windows to first floor link.

Parish Council Comments: No Objection

LX/08/01160/DOM Old House Farm Roundstreet Common

Two storey side extension to provide family room with bedroom and ensuite above. Two storey rear extension to provide larger kitchen/breakfast area (amendment to planning permission LX/07/05634/DOM).

Parish Council Comments: No Objection

LX/08/00993/DOM 1 Tokens Cottages Oakhurst Lane Erection of glazed conservatory.

Parish Council Comments: No Objection

Planning determinations

LX/08/00328/DOM 33A Nicholsfield Loxwood

Side and rear extension.

REFUSE

49/08 FINANCIAL MATTERS

(i) **Financial report:** In the absence of the Clerk, David Townsend reported the Parish Council's payments and receipts in March 2008, and summary transactions and balances at 31st March. It was proposed by Sacha Pawley and Seconded by Charlie Whitmarsh, and agreed to approve the total payments of **£1145.21**.

(ii) **Insurance** – As all the information had only just come in it was agreed to defer any decision until the May meeting.

There were no other financial matters.

50/08 CORRESPONDENCE

The Chairman apologised for the number of correspondence items that needed to be discussed, that had not appeared as agenda items. There had been a hiccup in the delivery of post, and a number of important items had arrived very late.

- (i) Letter from a resident asking for assistance in seeking to get HGV's permanently banned from the B2133. Charlie Whitmarsh offered to look into this. Chris Duncton informed him that the best person to talk to was Ian Moorey, but that he did not think it likely that the PC would succeed.
- (ii) Questionnaire regarding the CD Strategic Housing Land Availability Assessment – Members had all received copies of the PC response to the old LDF in February 2007. Charlie Whitmarsh offered to produce a draft response based on the earlier decisions, for discussion at the next PC meeting. It was agreed to try to move the next PC meeting date forwards from the 12th May, to the 6th May in order to meet the deadline for response of the 9th May.

51/08 ANNUAL PARISH MEETING TUESDAY 15TH APRIL

(i) **Update on current situation:** Moving forwards, not many positive responses to invitations.

(ii) **Arrangements for the night:**

a) Speakers: Alison Sanderson – General picture.

David Townsend – Financial situation.

Howard Thomas – SIDs if agreed the PC would go ahead with the scheme – see next agenda item.

b) Note/minute taker: Sacha Pawley volunteered.

c) Help setting up: Benedict & Edward Sanderson had 'volunteered', but any extra help would be appreciated!

d) Serving of refreshments: Cathy Thomas & Kerry Kuszel had offered to help.

55/08 TRAFFIC CALMING IDEAS – SIDs

The Members discussed the précis provided by Howard Thomas. It was proposed by Elizabeth Dugdale, and seconded by Sacha Pawley and agreed that the PC would look to get actively involved. Mirus Kuszel offered to pursue the matter, and would contact Howard Thomas to seek his continued involvement. He would also ask Howard to prepare comments for the APM.

56/08 MEMBERS' QUESTIONS AND INFORMATION & MEETINGS

(i) WSCC June Parish Walks Day – it was agreed that the Chairman would ask Howard Thomas if he would be interested in taking this up on behalf of the PC.

(ii) Priscilla Phillips informed Members of her meeting at North Hall with an Energy Saving Advisor. Some good ideas were discussed, but there was a problem in acquiring accurate measurements of the hall for detailed analysis.

(iii) The Chairman informed Members that she had been asked to attend a meeting with David Edwards the Treasurer of the Loxwood Sports Association. The Association was considering their future and wished to discuss it with the PC. Elizabeth Dugdale offered to attend the meeting as well. 2pm at the Sports Pavilion on the 21st April.

53/08 ITEMS FOR THE NEXT AGENDA

To receive suggestions for items to be included on future Agendas. Members are reminded that they should be prepared, when requesting an item for the next Agenda, to provide and circulate relevant paperwork outlining the item prior to the meeting.

- (i) The response to the CD Strategic Housing Land Availability Assessment.

54/08 DATES OF FUTURE PARISH COUNCIL MEETINGS

(i) The Chairman would try to secure the Church Rooms for the 6th instead of the 12th, for the May meeting. She would notify the Members a.s.a.p.

(ii) The Chairman reminded Members that the May meeting would be the AGM, at which all 'Officers' and 'Posts of Responsibility' would be decided upon. In the absence of the Clerk, the Chairman asked that anyone wanting to stand

for a particular post, notify her in advance. The Chairman would check with Trevor Leggo if there were any specific procedures that needed to be followed.

There being no further business the Chairman thanked everyone for attending. She also thanked everyone for their extra efforts during the absence of the Clerk.
The Chairman closed the meeting at 8:45.

Approved at the meeting of the Parish Council held on 6th April 2008.

(Signed)

Chairman